

WASHINGTON
STATE
MINERAL
COUNCIL

BY-LAWS

REVISION 3

2010

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WASHINGTON STATE MINERAL COUNCIL
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ARTICLE I

Name and Location

Section 1. The name of this organization is the WASHINGTON STATE MINERAL COUNCIL.

Section 2. The home office of the Council shall be the address of the Treasurer. The official mailing address of the Council shall be the address of the Secretary, and the Corporate records of the Council shall be maintained at that address.

ARTICLE II

Purposes

Section 1. To gather, study, and disseminate information regarding rock collecting, other outdoor recreation, leisure time activities relating to rock collecting, and the conservation of natural resources.

Section 2. To cooperate with and assist other similarly purposed organizations.

Section 3. To advance the education of the membership and of the general public with respect to safety, conservation-oriented practices, and the recreational use of natural resources both public and private; to provide for exchange of information and other educational material between rockhounds.

Section 4. To study proposed and existing local, State, and Federal legislation, and policy affecting rockhounds and report to the membership thereon.

Section 5. To promote the understanding of rockhounding as a beneficial activity with recreational, educational, and scientific values.

Section 6. To engage in such other activities as are desirable and necessary for the protection and perpetuation of rockhounding in its many and varied aspects.

ARTICLE III

Membership

Section 1. Membership in the Council shall be extended to those clubs, associations, or similar non-profit organizations formed and purposed in assimilating and/or studying rocks, gems, or similar minerals for non-commercial purposes. Any such organization shall be granted membership upon payment of an application fee which shall be in the amount of that current year's dues. Each member club or organization is entitled to

two representatives voting at council meetings. Each member organization shall designate its voting representatives by letter delivered to the council.

Section 2. Any member club may withdraw from membership upon written notification. No member club that withdraws shall be entitled to any refund of dues.

ARTICLE IV

Dues

Dues shall be set by the Council at a stated amount per member of each member club, based on the membership roster of the club prior to December 1st of the preceding year and payable as of the following April 1st. There shall be no reduction or pro-rating of dues for fractional parts of the fiscal year beginning April 1st. Unpaid dues are delinquent as of each May 1st, after which only member clubs with dues fully paid are entitled to voting representation on the Council.

ARTICLE V

Meetings

Part A. Regular and Special

Section 1. Regular meetings of the Council shall be quarterly.

Section 2. Special meetings of the Council may be called at any time by the President or First Vice President, and shall be called by the Secretary upon written request of any ten voting representatives.

Section 3. Members shall be notified of all meetings, regular or special. In the event that any proposed change in the By-Laws, Articles of Incorporation, or any matter pertaining to the dissolution of the organization be scheduled to come before any meeting, the written notice shall state that fact and shall be given at least thirty days in advance of the meeting date. Notice of any special meeting shall state any item of business to come before the meeting for which it was called. Publication of meeting notices in the "Council Reporter", via e-mail, or posted on the web, shall be deemed official and sufficient notice of all upcoming meetings.

Section 4. There shall be no requirement of a quorum of membership as a condition precedent to the transaction of any business of the organization at any regular or special meeting, except that if any question pertaining to a change in the By-Laws, Articles of Incorporation, or dissolution of the organization is present, a quorum of at least thirty percent of the voting representatives shall be required before the question is acted upon. If such a quorum is lacking, the members present shall have the power to adjourn the meeting from time to time without notice other than the announcement of such adjournment at the meeting, until such time as a quorum is present.

Section 5. At all meetings of the membership each member club shall have two votes, whether represented by one or both delegates and an alternate authorized in writing by that club. Voting shall be by show-of-hands, roll-call-of-clubs, or the President may declare the entire slate of officers unanimously elected if there is only one candidate nominated for each office. **The secret ballot shall always be used in electing officers or in selecting a representative for any special office or position if more than one person is nominated.** All elections shall be held and all questions relating to the amendment of the By-Laws, Articles of Incorporation or to the dissolution of the organization shall require a two-thirds vote of those present and in accordance to the requirements stated in Section 4 of this Article. All other matters and all elections to office shall be determined by a simple majority vote of those voting representatives then present.

Section 6. Robert's Rules of Order, Revised, shall govern the conduct of all meetings of the Council except as otherwise expressly provided herein. The President shall preside over all meetings, and in his absence the Vice-President shall preside. If both the President and Vice-President are absent, any Past-President or Council representative present and designated by the representatives then present shall preside.

Part B. Board of Trustees

Section 1. An annual meeting of the Board of Trustees shall be held. The Board of Trustees may provide by resolution the time and place for the holding of additional meetings without further notice.

Section 2. A majority of the Board of Trustees shall constitute a quorum for the transaction of all business at the meetings of the Board, and all questions shall require the affirmative vote of the Trustees present for passage. The person presiding over the meetings of the Board shall be entitled to vote on all questions.

ARTICLE VI

Officers

Section 1. The officers of the Council shall consist of the President, First and Second Vice-President, one from the Eastern region and one from the Western region, Secretary, Treasurer, immediate Past-President, who shall serve as Trustee and twelve elected Trustees, six from the Eastern region and six from the Western region. Each region will have a Board and will elect their own chairman and keep their own minutes.

Section 2. The term of office shall be for one year except for the Trustees, who shall serve for a term of three years. The term of office for Trustees shall be overlapping, in such a manner that two Trustees from each of the two regions is elected each year.

Section 3. The President shall appoint a nominating committee not later than the second quarterly meeting of the year. Such committee shall nominate from member clubs one or more individuals for each position to be filled at the next election and shall report such nominations to the membership at the third meeting. Additional nominations for any position may be made from the floor by any qualified representative present.

Section 4. Officers shall be elected at the fourth meeting of the year, and shall be installed at the end of the meeting. In the event that any vacancy occurs in the Board of Trustees, the remaining members of the Board shall select an individual to fill such vacancy for the unexpired term subject to approval by the President. In the event that any vacancy occurs in any elected office other than that of a Trustee, the Board of Trustees shall select from among the voting representatives an individual to fill such a vacancy for the unexpired term.

ARTICLE VII

Duties of Officers

Section 1. **PRESIDENT:** The President shall administer the work of the Council in an efficient manner, preside over all meetings, be Chairman of the Board, and ex-officio member of all committees as may be deemed necessary to conduct the business of the Council. The President shall appoint all standing committees as may be deemed necessary to conduct the business of the Council and perform other duties pertaining to the office. The President may delegate the signing of letters to the committee chairman if appropriate in conducting the normal business of that committee. Vacancies occurring during the fiscal year shall be filled by appointment by the President.

Section 2. The **VICE-PRESIDENTS** shall perform duties usually performed by such officials, and in the absence of, or disability of the President, the First Vice-President shall succeed to and exercise the same powers and duties as the President.

Section 3. **SECRETARY:** The Secretary shall keep and sign minutes of each meeting of the Council, shall sign correspondence as directed or authorized and/or with the President shall sign every document that is executed in the name of the Council. The Secretary shall maintain a file of the names and addresses of the member club and of their designated voting representatives, and shall give required notices of meetings to the membership, and shall perform those duties usually performed by the Secretary of an organization.

Section 4. **TREASURER:** The Treasurer shall keep and be responsible for the funds of the Council. The Treasurer shall keep accounts of all funds of the Council and shall render a financial report to the members at each meeting. The Treasurer shall each year submit an annual report and special reports whenever required or directed to do so by vote. The Treasurer shall perform such other duties as may be prescribed from time to time and shall generally have the duties usually performed by the Treasurer of an organization.

Section 5. **BOARD OF TRUSTEES:** Except as limited by the Articles of Incorporation or the By-Laws of the Council, the Board shall have and exercise the power ordinarily vested in and exercised by such a group in an incorporated organization. It shall take action on all matters referred to it by the membership. It may consider projects and activities of the Council and make recommendations to the membership. It may make decisions on matters of policy and may discuss and make recommendations concerning any activity of the Council which requires the expenditure of funds. Each regional Board shall be authorized to expend funds not to exceed \$100.00. Any amount over that shall require the approval of the full Board, which may be accomplished by mail. The Board or membership shall pass on all expenditures except petty cash and operating expenditures.

ARTICLE VIII

Finance and Records

Section 1. The funds of the Council shall be kept in a bank selected by the Treasurer. Withdrawal of funds shall be made upon the signature of the President, Vice-President, or Treasurer after approval by the Board. The Secretary may maintain a petty cash fund not to exceed \$25.00 to cover minor purchases and expenses. The Treasurer may provide to the Bulletin Editor a petty cash fund equal to two months operating expenses.

Section 2. The President shall appoint a committee to audit the financial affairs of the Council at the end of each fiscal year.

Section 3. Any member of the Council shall have the right to inspect the books and records of the Council, but the Board of Trustees may adopt conditions and regulations relating to such inspections, and the rights of the members shall be limited and restricted accordingly.

ARTICLE IX

Committees

Part A. Bulletin

Section 1. A monthly bulletin shall be published by the Council. The bulleting shall be called the "Council Reporter."

Section 2. The bulletin editor shall be appointed by the President.

Section 3. Each month the bulletin shall carry:

- a. The purpose of the Mineral Council
- b. The tentative schedule of quarterly meetings
- c. The schedule of Board meetings
- d. The list of officers and Board members of the Council with names, addresses, telephone numbers and dated terms of office
- e. Notice of all upcoming Council meetings

Section 4. A copy of the monthly bulletin will be sent to each officer of the Council, Board members, club representatives and such others as may be designated from time to time.

Section 5. The "Council Reporter" will be the official newsletter for the Council, recording the business of the Council.

Section 6. Individual subscriptions to the "Council Reporter" will be available for a nominal fee to cover costs.

Part B. Wagonmasters

Section 1. The President may appoint a standing committee chairman for the Wagonmaster committee.

Section 2. This committee may keep the Council advised of the latest information regarding Council-sponsored field trips.

Part C. Public Lands Action Committees

Section 1. The First Vice President and Second Vice President or their representatives will serve as the Council representatives to the Northwest Federation's Public Lands Action Committee.

ARTICLE X

Amendments

Section 1. The Articles of Incorporation or By-Laws of the Council may be amended by the affirmative vote of two-thirds of the members present and in accordance to the requirements of ARTICLE V, Section 4. Amendments shall be proposed at one quarterly meeting and shall be voted at the next quarterly meeting. If a quorum is lacking at the meeting, a vote shall be made by registered letter within fifteen days.

ARTICLE XI

Dissolution

Section 1. The Council may be dissolved when authorized by the affirmative vote of two-thirds members present and in accordance to the requirements of ARTICLE V, Section 4 provided that dissolution shall not be voted on at the meeting at which it was first proposed and shall be voted on only at the next meeting. Upon vote for dissolution, the affairs of the Council shall be wound up and the dissolution carried out in the manner provided by the laws of the State of Washington relating to dissolution of non-profit corporations and in effect at that time. Any money left on dissolution shall be donated to the Scholarship Fund of the American Federation of Mineralogical Societies, or some other acceptable charitable agency.

Adopted by the members at a regular meeting held on April 18, 1971

s/John H. Loutzenhiser, President
s/William C. Walters, Secretary
s/Mickey Nelson, Treasurer
s/Neva Maw, Guy Conine, Trustees
s/Gerald A. Cody, Trustee

REVISION

To be submitted for adoption at the May 3, 1981 regular meeting. Adoption voted on and passed at the August 22, 1981 regular meeting.

s/Fred Albert, 1981 President
s/Bob Pattie, 1980 President
s/Jean Angstrom, Secretary

REVISION 2

To be submitted for adoption at the February, 1988 regular meeting. Revision 2 voted on and passed at the February 26, 1988 regular meeting.

s/Edward L. Lehman, President
s/Earl W. Barnhart, Past President
s/Melissa McNale, Secretary
s/Alyssa McCane, Treasurer
s/Robert D. Pattie, By-Laws Committee Chairman

REVISION 3

To be submitted for adoption at the September, 2010 combined meeting in Ellensburg. Revision 3 voted on and passed at the September 21, 2010 meeting.

s/Brian Waters, President
s/Christina Morrissey, Secretary
s/Kathy Earnst, Treasurer
s/Robert D. Pattie, By-Laws Committee Chairman